

CRANMORE PARISH COUNCIL

Parish Clerk – Vickie Watts

cranmoreparishclerk@hotmail.co.uk | 07971 516916 | Gallant Hill Farm, Foxcote, Radstock, BA3 5YB

MINUTES OF MEETING HELD IN THE MEMORIAL HALL, CRANMORE, ON 9th November 2015 AT 7.30PM

Present: Cllr Grant Bolton, Cllr Ann Crowcombe, Cllr Alan Price, Cllr Mitchell and Cllr David Van Dyk

In Attendance: Vickie Watts (Clerk) took the minutes. 8 members of the public attended.

1 Declaration of interests and dispensations

There were none.

2 Apologies for Absence

Cllr Gallo and PCSO Nicola Housley sent apologies which were duly accepted by the Chair.

3 Agreement of Minutes of Meeting held on 12th October 2015 & matters arising

All Councillors agreed that the minutes were an accurate record of the meeting so were signed by the Chair.

Vote 5 For, 0 Against & 0 Abstained

All actions had been completed and will be discussed later in the meeting under the relevant agenda heading apart from:

1. Photos have been taken of the overhanging branches along the A361 (raised at the last meeting). They will be sent by the Clerk to the Highways department asking them to inspect the A361 over hanging trees and take action here required VW
2. All Councillors agreed that after further consideration the spreadsheet provided by the Clerk at last month's meeting which detailed the 2nd Quarter budget review was as expected and therefore signed by the Chair.
3. The TPO work has not been completed. The Clerk to contact Mr Parrot to ensure that everything is in order. VW
4. Transparency code application – Cllr Mitchell and the Clerk to liaise to discuss laptop specifications in order to apply for the fund. VW
KM

4 Meeting Open to the Public (no more than 10 minutes in total)

- 4.1 Rod Baker asked the Clerk to chase up the fact that the dropped kerb at cross roads has still not been installed. VW
- 4.2 Reports of drainage issues resulting in water remaining in the road at Waterlip opposite Piers. The Chair will photograph and report to the Highways department. GB

5 Reports

- 5.1 PCSO
An email had been received which confirmed that a shed had been broken into at Dean on the 20/10/15 but nothing was taken.
- 5.2 District Council report
District Cllr Van Dyk reported that lots of work has been going on behind the scenes to see if money can be saved by working with South Somerset. There had been an indication that South Somerset were not going to be able to work together which is disappointing and means that at present Mendip still has no-one to work with in partnership with in an attempt to save money. They will continue to look for appropriate match.
- 5.3 County Councillor report – Cllr Ham did not attend and did not provide a written report.

6 Planning

There were no planning applications for consideration this month

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7 Planning updates

- 7.1 2015/1540/LBC - Southill House, West Cranmore, Shepton Mallet
Construction of indoor swimming pool within existing building
Application withdrawn
- 7.2 2015/2058/CLP
First schedule - Application for a Lawful Development Certificate for a proposed change of use of agricultural building to dwelling (Class C3 Use) with associated operational development to facilitate conversion.
Second schedule – Home Farm, Southill House to Brotens Road, West Cranmore, Shepton Mallet.
Approved
- 7.3 2015/1839/HSE – Paradis, Piers Road, to Turnpike Lane, Cranmore, Shepton Mallet
Extension from the rear elevation
Approved.
- 7.4 Letter from Graham Blanksby of MDC Environmental Health re the lighting at Piers Cottage.
Met Mr Ellis – two lights to the rear of the site which they agreed to realign but otherwise could not establish any other issues. Will inspect the site again now that the clocks have changed.

8 Finance

- 8.1 Agree Bank Reconciliation
The Clerk confirmed that the reconciliation had been completed and would ask one of the Councillors to consider the bank reconciliation at the end of the meeting. VW
- 8.2 Finance statement
This was reviewed and all Councillors agreed that the statement was corrected.
- 8.3 Update on Village Hall VAT
The question had been raised as to whether the Cranmore Memorial Hall as a charity has to pay VAT and whether the Parish Council could hold funds on their behalf ready to pay bills as and when required. SALC have confirmed that VAT is payable by the Village Hall.
- 8.4 Income
£13.18 has been received as an overpayment from the HMRC which has been banked.
- 8.5 Payments:
The following cheques were agreed by all Councillors and duly signed by the Chair and Cllr Crowcombe:
No invoice was received from TQ Excel as yet.

Vote 5 For, 0 Against & 0 Abstained

Clerks salary October (Inc HMRC payment)	£212.51
Clerks expenses for October	£ 33.93
Signefex – Cranmore Sports field sign	£ 85.20

9 Sports field

- 9.1 Agree purchase of Cricket field fence
The trees still need to be cut back – Clerk to chase up Mr Parrot. VW
- A quote has been received from Mole Valley Farmers amounting to £577.34 for a total cost for 100m of fencing. It was suggested that this should be purchased in the new year and installed prior to the start of the cricket season. All Councillors agreed that this seemed sensible.
- 9.2 Discuss tenancy agreement
Cllr Van Dyk explained that he had bought a copy of a tenancy which he would email to the Clerk for digestion over the next month. Agenda item. Ag

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10 Jill's Close

10.1 Update on Local legacy fund

The Application has been submitted. Decisions will be made early December.

10.2 Opportunity to purchase field adjacent to Jill's Close

Mr Edmondson has offered the Parish Council first refusal on the field which is adjacent to Jill's Close. He is asking for £100K per acre –the field is approx. 10 acres and he is not prepared to split the land. Cllr Van Dyk will research at options available with Mendip District Council. The Clerk to research funding options. Adrian Candy will liaise with local farmer to see if they would be interested in purchasing any land surplus to requirement of the Council. Agenda item

DVD
VW
Ag

10.3 Monthly safety report

The play ship is damaged and will require repair but is not unsafe.

11 Village plan

Councillors considered the following sections of the village plan, namely; Environment.

VW

The Clerk will amend the document as agreed and circulate to all Councillors for their records. The Village Plan will then be added to the website.

VW

12 Emergency plan

Cllr Mitchell confirmed that many of the questionnaires have been returned but not all of them. Provisional enquiries have been made with MDC who are keen to get involved. Cllr Mitchell will continue to progress.

Ag

13 Highway Issues (Including update on the transfer of SIDS, Speeding & outstanding requests, etc...)

Grit bin at All Hallows is full. The Chair will check that the others have also been refilled.

SIDS – Now have laptop which Microbitz have updated.

Dave Grabham attended on the 5th November 2015 but couldn't download the software. Cllr Van Dyk did not attend the meeting but contacted Dave Grabham who agreed that he would provide the disc in order that Cllr Van Dyk can speak to a contact at Bruton who has experience in downloading the software to see if he can get it to work.

It was agreed that the Hi Viz clothing should be lightweight, have long sleeves and be made of the highest spec hi viz material available. It was agreed that the Clerk will purchase 3 x size XL .

VW

The Photo id has now been supplied by the SID volunteers for the registration cards.

14 Councillors Reports (Community group, Footpaths; Speed Watch; SALC; Quarry)

Community group – There is now a sub-committee to help organize the Summer Fayre. The next meeting will take place on the 17/11/15 at 6.30pm. There are 3 dates up for discussion which will be agreed at the next meeting.

Defibrillator training is scheduled for 22/02/16 @ 6.30pm at the Memorial Hall. Everyone welcome.

It was discussed whether there might be a Christmas meal for community groups and residents on 09/01/15. This will be discussed at the next meeting.

Ag

SALC - The Clerk explained that she researched which laptop to purchase using the funding available to help Parish Councils fund any IT equipment or training that may be needed to undertake the new requirements for the code.

Microbitz - £410 for a new laptop or £140 for refurbished

Argos – Toshiba 15.6 inch L50 Intel Core i3 8gb 1TB laptop £379.99 (On offer – usually £449.99) runs windows 8.1

Argos – Toshiba C50 B 13N Satellite Celeron 15.6 inch 4GB 1TB laptop £269.99 runs windows 10

It was agreed that the Clerk will meet with Cllr Mitchell to discuss technical requirements prior to completing the application form for funding.

KM
VW

Quarry meeting – both expanding and taking on apprentices. With Hinkley Point work starting in the New Year they are hoping workload will increase both directly and indirectly.

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Torr – all going well and they have also taken on new staff. Have gone to appeal re the wind turbines but no results as yet. The trees are to be removed that line the A361 as they are overhanging the road and could potentially cause a problem.

15 Meetings Attended / To be Attended

SALC Being a Good Councilor to be held on 03/12/15 at Wanstrow Village Hall.

16 Correspondence

Police and Commissioner Newsletter – No action required
Clerks & Councils Direct – No action required

17 Agree dates for 2016

Agreed and given to Vera Pike.

18 Date & Time of Next Meeting

Full Council meeting 14th December 2015 and 11th January 2016

The meeting closed 9.10pm