

# CRANMORE PARISH COUNCIL

Parish Clerk – Vickie Watts

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## MINUTES OF MEETING HELD IN THE MEMORIAL HALL, CRANMORE, ON 14<sup>th</sup> December 2015 AT 7.30PM

**Present:** Cllr Grant Bolton, Cllr Ann Crowcombe, Cllr Alan Price and Cllr Gallo

**In Attendance:** Vickie Watts (Clerk) took the minutes. 4 members of the public attended.

### 1 Declaration of interests and dispensations

Cllr Crowcombe and Cllr Gallo both expressed an interest in the planning application 2015/2589/FUL – Quarry Way Business Park, Waterlip, Shepton Mallet, BA4 4RN. The erection of replacement B1 industrial /office (amendment to 2013/2208/FUL)

### 2 Apologies for Absence

Cllr Mitchell, Cllr Van Dyk and PCSO Nicola Hounsley all sent apologies which were accepted by the Chair.

### 3 Agreement of Minutes of Meeting held on 9<sup>th</sup> November 2015 & matters arising

All Councillors agreed that the minutes were an accurate record of the meeting so were signed by the Chair.

*Vote 4 For, 0 Against & 0 Abstained*

All actions had been completed and or will be discussed later in the meeting under the relevant agenda heading apart from:

- Cllr Price to meet with Mr Parrot prior to starting work on the trees at Jill's Close and the sports field, with the information provided at the quote stage. AP
- The Clerk to keep pursuing the highways team regarding the drop kerb at Piers Road crossroads with the A361. VW
- The Clerk explained that she had met with Cllr Mitchell to discuss suitable laptops for the Council as agreed at the November meeting. The application form for the Transparency code fund has now been completed requesting funding for an Asus X555LA laptop. (£405.90 + VAT). The Clerk will now forward to SALC. VW

### 4 PCSO, County & District Councilors Reports

#### 4.1 PCSO report

Lucy Bagnowiec attended to and reported:

- Mud on road through the village.
- An accident at East Cranmore.

#### 4.2 District Councillors report

District Cllr Van Dyk did not attend but did provide an email report as follows

1. Congratulations to everybody involved in the Local Legacy Bid. It's great news that Cranmore have got the money.
2. At Mendip the main issue on the agenda is the setting of Council Tax Rates for next year which will be debated at the next full Council meeting.
3. Can all Councillors look at the review announced by the Government of the National Planning Framework. They have put forward a consultation concentrating on giving local Councils and Parishes more power to provide homes for first time buyers within the Green Belt. This could have certain ramifications and it's important that we feedback observations as the consultation closes at the end of January.
4. District Cllr Van Dyk has met with Dick Masters from the ESR and he has given permission to use the car park for the summer fayre. He is also talking to the individual who set up the very successful Second World War vehicle display at the ESR a few years ago, which was a great success and will hopefully entice more people into Cranmore on the day of the fayre.
5. The ESR is bidding for funding for a new platform loo and carriage shed. District Cllr Van Dyk said that he thought we should support the two proposals if we believe that the carriage shed would not affect anybody's property within Cranmore. The ESR needs to be supported for the excellent work that they do in preserving our Railway Heritage.

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6. An email has been received from Dave Grabham from Somerset County Council concerning SIDS. They have abandoned the disc scenario and have consulted with an IT specialist who is going to come up with a uniformed solution for all Parish and Town Councils.
7. District Cllr Van Dyk has some thoughts on the Cricket Ground AST which he would like to outline at the next meeting.

## 4.3 County Councillors report

County Cllr Ham did not attend and no report had been received.

## 5 **Meeting Open to the Public** (no more than 10 minutes in total)

The Chair confirmed that Kim Davey will be providing defibrillator training at The Strode Inn on Monday the 22<sup>nd</sup> February 2016 @ 7pm – tea and cake will be provided.

The Chair and David Crowcombe installed the loop system in the church which is now up and running.

It was proposed that a letter of thanks be sent to the Memorial Hall committee for the Christmas tree and decorations at the memorial hall.

VW

## 6 **Planning**

2015/2589/FUL – Quarry Way Business Park, Waterlip, Shepton Mallet, BA4 4RN

Erection of replacement B1 industrial /office (amendment to 2013/2208/FUL)

Cllr Crowcombe and Cllr Gallo had both declared an interests in this application which left just 2 Councillors to vote and therefore not quorate. It was agreed that the Clerk would request from the Planning officer a further extension of time for the Council to hold an extra meeting. If this was acceptable then the Clerk would coordinate a meeting using email and issue the agenda. The Clerk to ask if any further information has been submitted regarding the working hours for the site.

VW

VW

## 7 **Planning updates**

### 7.1 New carriage workshop at the ESR, Cranmore.

An email has been received from the Chairman of the East Somerset Railway explaining that they want to build a new carriage workshop in order to provide the overhaul business with the space to enable the business to expand. It is proposed that it be built on an existing concrete base in the tanker sidings. This will provide opportunities for employment. See email

Mendip District Council has confirmed that the project is permitted development under the existing light railway order and therefore no additional planning consent is required.

There are some concerns about the village that at the moment the site is sheltered by the trees and it would be disappointing if those trees were to be removed. It was agreed that Cllr Bolton will email Mr Masters of ESR to ask if it is their intention to remove the said trees and also to establish what type of the cladding they are intending to use as this will effect noise reduction.

VW

### 7.2 201/0977/FUL – Conversion of redundant commercial garage to a residential dwelling and the construction of a domestic garage.

Dean Garage, Dean, Shepton Mallet, BA4 4RZ

Approved with conditions.

## 8 **Finance**

### 8.1 Agree Bank Reconciliation

It was agreed that Cllr Bolton would check the bank reconciliation which the Clerk has prepared at the end of the meeting.

GB

### 8.2 Agree Precept 2016/17

The Clerk provided a hard copy of the proposed budget and precept for 2016/17 to all Councillors present. It was agreed that an electronic version would be emailed to all Councillors ready for the final decision at the January meeting.

It was noted that the Jill's Close improvements will cost £11540 inc VAT. The Jill's Close committee have raised £700 towards the costs and the Legacy grant is for £7500. Phase 1 will be for the multi play equipment which will cost £8352 + VAT and it is hoped that this will start in

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the New Year. The 2<sup>nd</sup> phase can be completed thereafter once further funds / grants have been secured.

Cllr Crowcombe asked if a letter of thanks to the village / parishioners could be printed in the Grapevine and on the website to say thank you for their support which definitely helped to secure the funding. Cllr Bolton to draft.

GB

8.3

## Payments:

The following cheques were agreed by all Councillors and duly signed by the Chair and Cllr Crowcombe:

Clerks salary November (Inc HMRC payment)	£ 136.10
Clerks expenses for November inc £ for Hi Vis jackets & back pay	£ 193.30
Shepton Mall Landscape Ltd – Grass cutting	£ 144.00
SALC training – Good Cllr x 2	£ 40.00
Election services	£ 137.52

*Vote 4 in favour; 0 against and 0 abstained*

## **Sports field**

9

### Agree purchase of Cricket field fence

9.1 This was agreed at the last meeting.

### Discuss tenancy agreement

9.2 It was agreed that this be adjourned so that Cllr Van Dyk can contribute.

Ag

10

## **Jill's Close**

10.1 Consider and decide on Jill Close Committee request to plant trees in Jill's Close.

After discussion it was agreed that Cllr Crowcombe would report back to Diane Reader that we would rather the trees were planted behind the tennis courts on the left side of the sports field.

AC

10.2 Update on the Local legacy fund

Completed under minute ref 8.2

10.3 Opportunity to purchase field adjacent to Jill's Close

It has transpired that a local farmer is interested in the field and he has said that he would consider entering into an agreement with the Parish Council to land share.

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## **Community meal – Agree date.**

The Strode Inn are providing a buffet at a cost of £5 per head on Saturday the 9<sup>th</sup> January 2016 with all local residents welcome.

ALL

12

## **Emergency plan**

This was adjourned until the January meeting.

Ag

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## **Highway Issues** (Including update on the transfer of SIDS, Speeding & outstanding requests, etc...)

Mud on the road – please report direct to Highways if this continues to be an issue.

AP

SIDS – Cannington Parish Council are chasing the photographs for the registration cards. Cllr Price and Cllr Van Dyk to drop a passport sized photos into Cllr Crowcombe who will then post.

DVD

The Clerk to obtain the address of where they should be sent.

AC

VW

14

## **Councilors Reports** (Community group, Footpaths; Speed Watch; SALC; Quarry)

It was noted that the Community grants should be discussed at the next meeting.

Ag

SM4/22 – Footpath diversion has been received.

15

## **Meetings Attended / To be Attended**

SALC Training Session – Negotiate a Better outcome in planning on 09/03/15 at a cost of £75.00 per delegate. Agree who might like to attend at the next meeting.

Ag

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VW

Transparency Code for Smaller Authorities on 25/01/16. The Clerk has expressed a wish to attend and believes that Holcombe Parish Council would also contribute to the cost of £60.00

Cllr Gallo, Cllr Price and the Clerk agreed that the recent SALC training for being a Good Councillor was worthwhile attending.

**16**

## **Correspondence**

Mendip newsletter – Passed to Cllr Bolton

Harris and Harris Solicitors – confirming receipt of Cranmore Parish Councils deeds for safe keeping in their stronghold.

**17**

## **Date & Time of Next Meeting**

Full Council meeting 11<sup>th</sup> January and 8<sup>th</sup> February 2016