

# CRANMORE PARISH COUNCIL

Parish Clerk – Vickie Watts

cranmoreparishclerk@hotmail.co.uk | 07971 516916 | Gallant Hill Farm, Foxcote, Radstock, BA3 5YB

## MINUTES OF MEETING HELD IN THE MEMORIAL HALL, CRANMORE, ON 11<sup>th</sup> January 2016 AT 7.30PM

**Present:** Cllr Grant Bolton, Cllr Ann Crowcombe, Cllr Karen Mitchell, Cllr David Van Dyk, Cllr Alan Price and Cllr Jacqui Gallo

**In Attendance:** Vickie Watts (Clerk) took the minutes. 4 members of the public attended.

### 1 Declaration of interests and dispensations

There were none.

### 2 Apologies for Absence

PCSO Nicola Hounsley and PCSO Lucy Bagnowiec sent apologies which were accepted by the Chair.

### 3 Agreement of Minutes of Meeting held on 14<sup>th</sup> December 2015 & matters arising

The Chair proposed several minor amendments to the minutes which were agreed by all Councillors and amended by the Clerk by hand. The minutes were then signed by the Chair as an accurate record of the meeting.

*Vote 6 For, 0 Against & 0 Abstained*

All actions had been completed and or will be discussed later in the meeting under the relevant agenda heading apart from:

- The Clerk to chase up the application made to the transparency code funding for a grant towards the cost of a laptop.
- ESR planning application – The Chair has passed on the comments and concerns raised at last month's Parish Council meeting to Mr Masters regarding the application considered last month. Cllr Van Dyk said Mr Masters had explained that at present no funding had been secured for the work but he said that Mr Masters had given commitment that the proposed building work would be screened to ensure that it is obscured from view.

VW

### 4 Meeting Open to the Public (no more than 10 minutes in total)

The hedge along the A361 from the All Hallows junction to Piers Road Pillars needs to be cut back. Clerk to contact the farmer and ask for the hedge to be cut back.

VW

The road has started to break up at the bottom of Tansey, by the crossroads. (On the left hand side if heading from Waterlip). Cllr Crowcombe to report.

AC

### 5 PCSO, County & District Councillors Reports

#### 5.1 PCSO report

PCSO Nicola Housley reported as follows:

11/12/15 – 2 escaped Rottweiler dogs in Crane Cottages. They were re caught with no issues. (The gate had been left open).

11/12/15 – Report of dangerous driving in the Downhead area.

20/12/15 – Suspicious male seen in a vehicle at Wolfe Stone quarry entrance.

01/01/16 – Suspicious incident at Piers cottage.

The camera safety team have said that they should be able to set up the enforcement motor bike in Tansey to look at vehicles coming from Waterlip into Tansey.

The next beat surgery will take place on February the 4<sup>th</sup> of February at the village pond on 11.30 – 12.30pm.

#### 5.2 District Councillors report

District Cllr Van Dyk said that the Council tax base amounts have been calculated and agreed by full Council.

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Devolution – 17 Councils from the South West have been working together and the draft document is nearly ready to send to Central Government. Cllr Van Dyk provided an edited version which is very interesting and shows where some real robust savings could be made. Cllr Mitchell KM to scan and email to all Councillors.

## 5.3 County Councillors report

County Cllr Ham did not attend and no report had been received.

## 6 **Planning**

There was none.

## 7 **Planning updates**

2015/2589/FUL – Quarry Way, Business Park, Waterlip, Shepton Mallet, BA4 4RN  
The erection of replacement B1 industrial /office (amendment to 2013/2208/FUL)  
Approval with conditions

## 8 **Finance**

### 8.1 Agree Bank Reconciliation

Adjourn until next month.

Ag

### 8.2 Agree Financial Statement

All Councillors had received a copy of the statement prior to the meeting and it was agreed that everything was in order as expected.

### 8.3 3<sup>rd</sup> Quarter Budget Review

The Clerk had prepared a budget review for all Councillor to consider. The Clerk explained that the income and expenditure was as expected for this stage of the year and Councillors agreed.

### 8.4 Agree Precept 2016/17

At the last meeting the Clerk had provided a hard copy of the proposed budget and precept for 2016/17 to all Councillors present with an electronic version. The Clerk confirmed that this would be the last year that we would receive the Council tax support grant. After consideration it was agreed by all Councillors that the precept should remain unchanged at £7500. Clerk to return the request.

VW

*Vote 6 For, 0 Against & 0 Abstained*

### 8.5 Agree Community Grants

The Clerk will advertise the small grants on the website, notice boards and Cllr Mitchell will place a post on Facebook. The deadline for the applications will be Friday the 26<sup>th</sup> February so that Council can consider the applications at the Parish Council meeting on the 7<sup>th</sup> March.

KM

VW

Ag

It was agreed that at the March meeting the cheques will also be written for the Memorial Hall heating payment of £200 and St Bartholomew's church upkeep of £500.

Ag

### 8.6 Payments:

The following cheques were agreed by all Councillors and duly signed by the Chair and Cllr Crowcombe:

Clerks salary December (Inc HMRC payment)	£ 175.27
Clerks expenses for December	£ 10.80

*Vote 6 in favour; 0 against and 0 abstained*

## 9 **Village Notice Boards**

During the recent storms the notice board outside Memorial Hall blew down. Cllr Price has confirmed that the board is repairable and will last for the next year.

A discussion was had regarding replacing the boards at the Memorial Hall and Dean next year. Cllr Price to provide an itemized breakdown of the cost of the new boards. The Clerk to obtain

AP

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additional quotes for comparison purposes. VW

## 10 Sports field

### Discuss tenancy agreement

Cllr Van Dyk has found a modern agreement. He has suggested that he takes some key points from the new agreement and add to the existing version. Once drafted a copy will be emailed to all Councillors for consideration in advance of the next meeting. Agenda item at the next meeting. DVD Ag

## 11 Jill's Close - Opportunity to purchase field adjacent to Jill's Close

Mr Peter Edmondson has agreed to get back to the Parish Council by the 19<sup>th</sup> February. Ag

The Clerk to chase Sally Gubb for a copy of the Legacy grant contract. Cllr Crowcombe confirmed that the Clarks Foundation have said that they will help with the £2000 still needed to fund the full cost of the Jill's Close play equipment project. A letter has been drafted by Cllr Crowcombe to the Foundation outlining the project and amount required, which has been agreed by Diane Reader and the Clerk. All Councillors agreed that the Clerk should send the letter to the Clarks Foundation so that they can consider the letter of request at their next meeting in March. VW VW

## 12 Training opportunities

12.1 SALC - Agree delegate for "Negotiate a better outcome in planning" £75 per delegate  
Cllr Crowcombe to attend – Cranmore to share the cost with Doultling PC. AC

12.2 SALC – Transparency code £60.00 per delegate  
The Clerk to attend – The cost can be shared with Holcombe PC. VW

12.3 CCS - Digital community training event – 17/03/15 at Wanstrow Village Hall £FOC.  
The Clerk, Cllr Mitchell and Cllr Van Dyk to attend. VW  
KM  
DVD

## 13 Emergency plan

Cllr Mitchell to attend the Mendip Forum at Mendip which is being held tomorrow night, where Mr Geoff Mackett will be speaking about emergency planning. KM

It was suggested that at the Annual parish meeting to be held on the 11/04/16 Geoff Mackett and Cllr Mitchell should speak about the emergency plan for Cranmore. All Councillors to help promote the event. Agenda item. ALL  
Ag

## 14 Highway Issues (Including update on the transfer of SIDS, Speeding & outstanding requests, etc...)

Cllr Van Dyk to chase up Dave Grabham regarding the transfer of the SIDS. DVD  
Reports of gravel on the road as well as mud at Tansey have been reported by Cllr Crowcombe.

## 15 Councilors Reports (Community group, Footpaths; Speed Watch; SALC; Quarry)

The Chair confirmed that: Ag

- The Community Group meeting planned for tonight had been postponed as there was nothing that needed to be discussed.
- There will be defibrillator training on 22/02/16 with guests to arrive at 6.30pm for coffee and cake.
- The next Fayre Sub Committee meeting will take place on 27/01/16 @ 6.30pm
- The village buffet on Saturday was a success with 28 people attending.

Footpath – It was confirmed that there is no longer footpath warden.

Speedwatch – The Chair to speak with Sarah at Doultling, will email again tomorrow. GB

Police were speed watching in Doultling and Waterlip today.

## 16 Meetings Attended / To be Attended

Invitation to an evening Frome hosted by Frome Town Council. Cllrs Crowcombe, Cllr Price, Cllr Van Dyk and Cllr Gallo are all hoping to attend on the 23/02/16 @ 7pm at the Assembly Rooms in VW

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Frome.

## **17 Correspondence**

Clerks & Councils Direct – Clerk to read.

School Admission Arrangements consultation – On Facebook and Cllrs encouraged to spread word and participate.

Built Environment Group Newsletters – Emailed to all Councillors.

Torr Works minutes from the 21/10/15 – Emailed to all Councillors.

## **18 Date & Time of Next Meeting**

Full Council meeting 8<sup>th</sup> February and 14<sup>th</sup> March 2016

The meeting finished at 9pm