

# CRANMORE PARISH COUNCIL

Parish Clerk – Vickie Watts

cranmoreparishclerk@hotmail.co.uk | 07971 516916 | Gallant Hill Farm, Foxcote, Radstock, BA3 5YB

MINUTES OF MEETING HELD IN THE MEMORIAL HALL, CRANMORE,  
ON 9<sup>th</sup> February 2015 AT 7.30PM

**Present** Cllr Grant Bolton (GB, Chair), Cllr Karen Mitchell (KM), Cllr Crowcombe (AC), and Cllr Jacqui Gallo (JG).  
**Also present** District Cllr Gloria Cawood, County Cllr Philip Ham  
**In Attendance** Cllr Crowcombe took the minutes. 3 members of the public attended.

## 1 Declarations of Interest & Dispensations

All Councillors declared an interest in Agenda item 8.4.

## 2 Apologies for Absence

Vickie Watts (Clerk) and PCSO Nicola Housley both sent apologies which were duly accepted by the Chair.

## 3 Councillor Vacancy

David Van-Dyk had completed the consent to co-option form. It was proposed by Cllr Bolton that David be co-opted to the Council which was seconded by Cllr Mitchell. All Councillors voted unanimously in favour of accepting David to the Council.

*Vote: 4 For; 0 Against and 0 Abstained*

It was noted that Alastair Campbell had also received information from the Clerk regarding joining the Council and it is hoped that he will join soon.

## 4 Agreement of Minutes of Meetings held on 12<sup>th</sup> January 2014 & matters arising

The minutes had been distributed to all Councillors. The minutes were agreed as an accurate record of the meeting, which were then duly signed by the Chair. Clerk to forward a copy for uploading to the website.

*Vote: 4 For; 0 Against and 0 Abstained*

All matters were completed or will be covered under the agenda items listed apart from:

Litter pick - The poster for the litter pick had been prepared by the Clerk but the date was incorrect and needed amending to Sunday the 22<sup>nd</sup> March 2pm which was agreed by the Council.

VW

Sports field - Grant to fit the new sign for the sports field by the end of the week.

GB

10.6- More time was needed to amend the bank mandate. It was proposed that both the Clerk and Jacqui Gallo should be added to the mandate and Mark Snelson should be removed.

VW

11.0 - Tom Killen will value the Sports Field free of charge. Lee Wright to provide a land registry compliant map and Tim Berry will complete the application to the land registry.

13 – Clerk to chase up the repairs to the bus shelter at the A361 cross roads

VW

## 5 Reports

5.1 **PCSO** – Rob Nell attended on behalf of Nicki Housley. There was nothing to report.

5.2 **District Councillors report** – Cllr Cawood emailed a report which had been circulated

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to all Councillors. She noted the following points:

- The Community Group Grants have now closed but a small grant was awarded to Jill's Close.
- The present solar panels are very prominent but if they were moved to the new proposed location they won't be visible even from the railway. Cllr Mitchell volunteered to visit the site take photographs and circulate them to all Councillors to make a decision on whether the Parish Council could agree the location.

5.3 **County Councillors Report** – County Councillor Ham attended the meeting and reported as follows:

- Cllr Ham handed the Chair a cheque for £650 from the Health and Well-being grant towards the cost of the hearing loop for St Bartholomew's Church.
- The consultation for the Saturday bus is still being considered.
- Council tax has been agreed and there will be 0% increase.
- The recent accidents on the A361 were discussed. Cllr Ham believes that part of the problem may relate to the changes of speed limits.
- It was confirmed that a 7.5 ton limits from the Waggon and Horses to the Poachers Pocket has been implemented. Larger signs at Long Cross will be erected to stop lorries them heading for Chelynch.
- The Bulls Cross link will also be signed from Holwell and Long Cross.
- Somerset Rivers Authority covers all rivers in Somerset, £2.9million finance this year and ¾ million from Bath and West.
- In the future there will be a levy on every acre of land in Somerset to finance prevention of flooding.

## 6 Meeting open to the public

- A Barbara Denham wanted the contact number to complain about the amount of mud on the road. She was advised that it was on the village noticeboards.
- B Peter Reakes is going to complete a wing walk to raise money for charity – full details are on the website.
- C All the grit bins have been checked and are full. Spare grit is also available.

## 7 Litter pick 2015

This was dealt with under matters arising.

## 8 Planning

8.1 2015/0074/HSE – 7 Crane Cottages, Shepton Mallet, BA4 4QN

Proposed 2 storey extensions on the side elevation and alterations.

All Councillors had considered the plans. Lee Wright attended and outlined the proposed plans. The neighbours have been consulted and no complaints have been received. After discussion it was proposed by Cllr Crowcombe that the application should be approved on the basis that the development will be in keeping with other properties in the area and will encourage younger residents to stay in the village. This was seconded by Cllr Gallo. A vote was taken which was unanimously in favour of the proposal.

*Vote: 4 For; 0 Against and 0 Abstained*

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## 8.2 2014/2723/LBC and 2014/2722/FUL

Cold Harbour Farm, Withy Wood lane, Cranmore, Shepton Mallet, BA4 4QR.

All Councillors had considered the plans for both applications. The applicant Kathryn Campbell attended and explained her intentions for the site. It was noted that there were no objections received. After discussion it was proposed by Cllr Bolton that the applications should be approved on the basis that it would be in keeping with present house and sympathetic to the age of the property. Original features would be restored and only a few exterior alterations will be made. This was seconded by Cllr Gallo. A vote was taken which was unanimously in favour of the proposal. This was the same for both the full application and the listed building application.

*Vote: 4 For; 0 Against and 0 Abstained*

## 8.3 2015/0135/TPO – Proposed pruning of two Beech trees subject to tree preservation order M326 – crown lifting up to 1m from present level.

Council approved the application subject to all Parish Councillors dispensation.

Cllr Cawood recommended that the work be carried out as soon as possible to avoid disrupting nesting birds.

## 9 **Planning updates**

Ref 2014/2553/FUL – Piers Cottage, Piers Road, Cranmore,

The construction of an agricultural vehicle store

Approved with conditions

2014/2552/HSE – Piers Cottage, Piers Road, Cranmore

Demolition of the existing lean to porch and the construction of a 2 storey extension to the south east elevation.

Approved with conditions

2014/2542/PAA – Home Farm Southill House to Brottens Road, West Cranmore

Application for prior approval to change the use of an agricultural building to a dwelling house.

Prior approval is refused.

Proposed clear felling of coniferous trees alongside Merehead sidings (Torr works)

This was circulated to all Councillors for information only.

## 10 **Finance**

### 10.1 Bank reconciliation

This was adjourned until the March meeting.

Ag

### 10.2 Financial Statement

The Chair ran through the documentation provided by the Clerk. It was agreed by all Councillors that the statement was in line with expectation and on target as agreed. The Chair duly signed the statement for the records.

### 10.3 Adoption of Financial regulations

Cllr Crowcombe had amended the values stated in the draft document which has been circulated to all Councillors. It was proposed by Cllr Crowcombe that the document be adopted which was seconded by Cllr Bolton.

*Vote: 4 For; 0 Against and 0 Abstained.*

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## 10.4 Payments

The cheque for Grant Bolton for the sign at the sports field for £23.94 was not signed and will be signed at the next meeting. The following cheques were agreed by all Councillors and duly signed by the Chair. Ag

Clerks salary January (Inc HMRC payment)	£131.33
Expenses	£ 18.16
St Bartholomew's – Upkeep for Cemetery	£550.00

*Vote: 4 For; 0 Against and 0 Abstained*

## 11 **Highways Issues**

- A There had been several complaints regarding the lights at the equestrian arena at Piers Cottage, Cranmore, which are causing a distraction whilst using the highways. The Clerk to write to the residents to ask if they are able to alter the system so that it is less intrusive. It was suggested that if there is no improvement then the Clerk should then contact both the Highways department and the Environmental Health department for further action to be taken). VW  
VW
- B It was noted that many of the signs around the village are very dirty.
- C The Community Group raised concerns that the vision is inhibited when leaving Castle Lane as lorries are using the area as a layby opposite Cooks Lane. Cllr Ham said that he would investigate. PH

## 12 **Councillor Reports**

It was confirmed that the defibrillator training was completed.  
There will be a table top sale on the 28<sup>th</sup> March 10 – 1pm.

## 13 **Meetings attended/To be attended**

Cllr Crowcombe attended the Rural Forum on the 3<sup>rd</sup> February 2015 at Council Chamber at Shepton Mallet. It was noted that:

- List of consultees will be added to the website.
- The changes which have been implemented to the planning process – Cranmore PC are already aware of these changes.
- Approval of the Local Plan has gone to appeal. Much discussion over the Chair of Planning and the Deputy deciding the planning agenda when they are the same party.
- Review potential planning sites throughout Mendip

## 14 **Correspondence**

- It was agreed the Matt Williams letter will be discussed at the next meeting.
- Audit training – it was agreed that the Clerk should attend on 05/03/15 at a cost of £8.33. AG
- Mendip Community Transport – Thank you letter for £50 award.
- Wireless Network – Deborah Liggatt. Karen to investigate and report back. Cllr Ham said that Somerset County Council is due for another update from BT. KM

## 15 **Date & Time of next meeting** - Monday 9<sup>th</sup> March 2015

The meeting finished at 9.50pm

It is agreed that this is a true and accurate record of the meeting

Signed \_\_\_\_\_ Dated: \_\_\_\_\_