

CRANMORE PARISH COUNCIL

Parish Clerk – Vickie Watts

cranmoreparishclerk@hotmail.co.uk | 07971 516916 | Gallant Hill Farm, Foxcote, Radstock, BA3 5YB

MINUTES OF MEETING HELD IN THE MEMORIAL HALL, CRANMORE,
ON 9th March 2015 AT 7.30PM

Present Cllr Crowcombe (AC), Cllr Jacqui Gallo (JG).Cllr Karen Mitchell (KM) and
Cllr Van-Dyk and

Also present District Cllr Gloria Cawood

In Attendance Vickie Watts (Clerk) took the minutes. 3 members of the public attended.

The Clerk explained that the Chair, Cllr Bolton had sent apologies for this evenings meeting and as we currently did not have a Vice Chair, sought nominations from Councillors for acting Chair for the meeting. It was agreed that Cllr Crowcombe would take Chair the meeting.

1 Declarations of Interest & Dispensations

There were none.

2 Apologies for Absence

Cllr Grant Bolton and PCSO Nicola Housley both sent apologies which were duly accepted by the Chair.

3 Co-option of Councillor

There were no applications this month. The Chair welcomed Cllr Van-Dyk to his first meeting.

4 Agreement of Minutes of Meetings held on 9th February 2015 & matters arising

The minutes had been distributed to all Councillors. The minutes were agreed as an accurate record of the meeting, which were then duly signed by the Chair. Clerk to forward a copy for uploading to the website.

Vote: 4 For; 0 Against and 0 Abstained

All matters were completed or will be covered under the agenda items listed apart from:

- Litter pick – Sun 22/03/15 @ 2pm meeting at the hall. The Clerk to reserve litter pickers, hi-viz tabards and bags from the Landscape Group on the 20th March and arrange for the Landscape Group to collect the rubbish on the Monday 23rd March from outside the Memorial Hall. VW
- Bus shelter – Clerk has been told that the bus shelter maintenance is the responsibility of the Parish Council. Clerk to investigate cost or repair. VW
- Lighting issue at Piers Cottage - Mr & Mrs Ellis feel that they have complied with the planning requirements and that it really is for the PC to prove otherwise. Clerk to speak with Mendip planning / environmental health and Highways VW
- Clerk to chase PH regarding the layby on A362 VW
- Clerk to continue to progress the changes to the bank mandate, namely that the Clerk, Cllr Gallo and Cllr Van Dyk should be added to the mandate and Mark Snelson, Max Edgar & Jennifer Short should be removed. VW

5 Meeting open to the public

Nothing was raised.

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6 Reports

- 6.1 **PCSO** – PCSO Nicola Housley did not attend but reported:
- 23/02 - Report of two males selling generators from the back of a van
 - 04/03 - A three vehicle minor collision at Cranmore
- 6.2 **District Councillors report** – Cllr Cawood emailed a report which had been circulated to all Councillors. A copy of which is attached to these minutes
- 6.3 **County Councillors Report** – County Councillor Ham did not attend and no report had been received.

7 Planning

- 7.1 2015/0356/OTA - Erection of a dwelling house, office and covered parking with occupational tie (forestry). Land North East Of Dean Dallimore Lane To Slait Hill Dean
A representative from Pointcloud explained that the application was for outline planning. The Councillors discussed the detailed plans extensively with the District Councillor, the applicant and their representative. It was agreed that a site visit would be beneficial. Councillors will attend a site visit on 21st March meeting at the Memorial Hall at 2.30pm. The Clerk to email Grant Bolton informing him of the meeting and to contact the Planning department to request an extension of time and seek any guidance regarding forestry tied applications.
- 7.2 2015/0291/FUL - Erection of a livestock shed Wellington Farm East Cranmore Shepton Mallet BA4 4SG
Councillors considered the plans. After discussion it was proposed by Cllr Mitchell and seconded by Cllr Van-Dyk that the application should be approved on the basis that the building is to be kept within the curtilage of the farm and it will further support the family run business.

VW

Vote: 4 For; 0 Against and 0 Abstained

8 Planning updates

2014/2392/Full – Installation of 5-kWp solar PV system
Home Farm, West Cranmore, Shepton Mallet, BA4 4QS
Approved with conditions

2015/0074/HSE – 2 storey extension on the side elevation
7 Crane Cottages, Cranmore, Shepton Mallet, BA4 4QN
Approved with conditions

9 Finance

- 9.1 Bank reconciliation
Adjourned until next month.
- 9.2 Financial Statement
The Chair ran through the documentation provided by the Clerk. It was agreed by all Councillors that the statement was in line with expectation and on target as agreed. The Chair duly signed the statement for the records.

Vote: 4 For; 0 Against and 0 Abstained.

9.3 Payments

At last month's meeting the cheque for Cllr Bolton for the sign at the sports field for £23.94 was not signed due to lack of signatories. It was agreed that the Clerk would pay Cllr Bolton direct and claim it back as an expense at the next meeting.

Ag

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Clerks salary - February (Inc. HMRC payment)	£133.71
Expenses - February	£ 21.62
Writhlington Sports and Leisure	£125.00

The following cheques were agreed by all Councillors and duly signed by the Chair.

Vote: 4 For; 0 Against and 0 Abstained

10 Highways Issues

Information regarding transfer of Speed indicator devices has been received but it was agreed that this would be adjourned until the next meeting for further consideration.

Ag

The Clerk to let Dave Grabham from the Highways department know that we are interested.

VW

Cllr Mitchell reported that the gullies have been dug out A361 between Cranmore and Doultong, which will hopefully help the flooding.

11 Councillor Reports

Community Group

- Are looking for someone to take the minutes – KM said she would do it for the short term.
- Table top sale 28/03/15 @ 10 until 1pm. Cost £10 for a table.

12 Meetings attended/To be attended

- Quarry Liaison meeting – March. AC to attend.
- Neighbourhood plan – 16/03/15 at Cheddon Fitzpaine and 23/03/15 at Compton Dundon both at 10 – 4pm. Everyone welcome to attend.
- Pre-Election event for Parish Clerks – 13/04/15 at 6pm. Clerk to attend if someone can stand is a clerk as it is the same time as the Cranmore Parish Council meeting.
- External Audit seminar – 31/03/15. Clerk to attend
- Parish forum – June. Will be helpful for new Councillors.
- Annual Meeting of the Parish – date agreed for 27th April at 7.30pm. Clerk to draft a poster for notice boards and contact the village organisations inviting them to attend and if that is not possible to provide a written report to be read out on their behalf. It was agreed that Cllr Bolton might like to give a demonstration with the defibrillator.

AC

VW

GB

14 Correspondence

Outcome of Somerset library services	No action required
Somerset Emergency Community Contacts	Scan & Agenda item
Transfer SID's	Discussed earlier in meeting
Somerset Waste – update	No action required
St Bartholomew's thank you letter	No action required
Came & Co – address sought	Clerk to complete.
Bank mandate	Clerk to action
Clerks Councils Direct	To be handed around
Stepping Stones letter	KM to give a couple hours advice

VW

VW

VW

15 Date & Time of next meetings - Monday 13th April 2015 and APM 27th April 2015

The meeting finished at 9.05pm

It is agreed that this is a true and accurate record of the meeting

Signed _____ Dated: _____