

CRANMORE PARISH COUNCIL

Parish Clerk – Vickie Watts

cranmoreparishclerk@hotmail.co.uk | 07971 516916 | Gallant Hill Farm, Foxcote, Radstock, BA3 5YB

MINUTES OF MEETING HELD IN THE MEMORIAL HALL, CRANMORE, ON 8th June 2015 AT 7.30PM

Present Cllr Grant Bolton, Cllr Ann Crowcombe, Cllr Van Dyk and Cllr Karen Mitchell

Attendance Vickie Watts (Clerk) took the minutes.
6 members of the public attended.

1 Declaration of interests and dispensations

Cllr Mitchell and Cllr Bolton signed the dispensation allowing for decisions to be made regarding Jill's Close and the Memorial Hall.

2 Apologies for Absence

Cllr Jacqui Gallo, Alan Price and John Reakes sent apologies which were accepted by the Chair.

3 Agreement of Minutes of Meeting held on 8th June 2015 & matters arising

Cllr Crowcombe suggested amendments to section 5.2 namely that the number of Councillors for each political party be removed as the figures were not accurate. This was amended by the Chair by hand and Councillors then agreed that the minutes were an accurate record of the meeting so were signed by the Chair. All actions had been completed and will be discussed later in the meeting under the relevant agenda heading.

4 Meeting Open to the Public (no more than 10 minutes in total)

Nothing was raised.

5 Co-option of Councillor

Mr Alan Price was unable to attend so it was agreed that the co-option would adjourned until the next meeting which will start at 7.45pm so that the co-option can be discussed prior to the meeting. Ag

6 PCSO, County & District Councilors Reports

PCSO report – No report had been received

County Councillor – No report had been received

District Councillor Van Dyk

The 161 bus, which services Shepton Mallet, Doulting, Leigh and Chantry to Frome will be withdrawn and at this stage there are no other solutions being offered. There have been rumours that another company may take on the route but this has not been confirmed. Other companies can only bid once the service has stopped. It is not known how the news appeared in local papers before any District or Parish Councillors were aware of the situation. Cllr Van Dyk will continue to monitor.

Devolution – Lots of senior Councillors have been working together to consider ways that organisations can work together to save money.

7 Planning

7.1 2015/1227/FUL - Conversion of barn to dwelling including addition of extension and minor amendments to current approved plans (2014/0339/FUL).

Land South East Of 55 Dallimore Lane, Dean, Shepton Mallet, Somerset

After consideration it was Cllr Van Dyk proposed that the decision be left to the Planning Officer. Cllr Van Dyk said that he will canvass the local residents and encourage them to notify MDC planning office if they have objections. Cllr Crowcombe seconded the proposal and all Councillors agreed.

Vote: For 4; Against 0 Abstained 0

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7.2 Discussion and decision re the opportunity for Parish Council to invest in the proposed single wind turbine at land to the south west of Green Farm

Councillors considered the plans and discussed the size of the turbine. There are concerns regarding the proposed location in light of it being so close to Cranmore Tower, which is raised within Cranmore Parish Council Village Plan to 2026.

David Jazwa of Temporis Wind Limited is planning to hold a meeting in August to allow further questions and discussion with neighbouring parishes. They are hoping to submit the planning application in September.

8 **Planning updates**

2015/0691/FUL – Change of use and construction of one B2 industrial unit
Transport Depot at Quarry Way Business Park, Waterlip, Shepton Mallet
Approval with conditions

2015/0135/TPO – Proposed pruning of 2 Beech trees subject to Tree Preservation order M326 – crown lifting up to 1meter from present level.

Cricket field, Tansey, Cranmore

Approval with conditions

2014/2723/LBC – Re-configure internal layout of main house. Conversion of other buildings

Cold Harbour Farm, Withy Wood Lane, Cranmore, Shepton Mallet

Approval with conditions

2014/2722/FUL – Re-configure internal layout of main house. Conversion of other buildings internal layout of main house. Conversion of other buildings

Cold Harbour Farm, Withy Wood Lane, Cranmore, Shepton Mallet

Approval with conditions

2015/0782/LBC – Conversion and extension of existing administrative and small performance rooms to provide a new staff room

All Hallows Preparatory School, Turnpike Lane, Cranmore

Approval with conditions

2015/0781/FUL – Conversion and extension of existing administrative and small performance rooms to provide a new staff room

All Hallows Preparatory School, Turnpike Lane, Cranmore

Approval with conditions

2015/0542/FUL – Proposed stables and tack room

Land at Dean, Dean, Shepton Mallet.

Approved with conditions

2015/1019/PAA – Change of use of agricultural building to a dwellinghouse (Use class C3) and for associated operational development

Wellington Farm, East Cranmore, Shepton Mallet.

Prior Approval is not required.

Public Path Diversion Order part of Footpath SM4/16 and Bridleways SM4/31 and SM 4/16 at Cold Harbour Farm in the Parish of Cranmore

Order made on the 19 June under section 119 of the Highways Act 1980 to divert.

Councillors will display on the parish notice boards.

KM/AC/
GB

9 **Finance**

9.1 Agree Bank Reconciliation

The bank reconciliation was adjourned until next month.

Ag

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9.2 Conclusion of Audit & Transparency code

The external auditor has returned the audit papers for the year ended 31st March 2015 with no comments. The notice of conclusion of audit has been displayed on the parish noticeboards and will be uploaded to the website. VW

The Clerk explained that the Council now had to comply with the Transparency code which involved publishing the following information on its website: All items of expenditure above £100, End of year accounts, Annual governance statement, Internal audit report, List of Councillor or member responsibilities, Location of public land and assets and the minutes and agendas for all meetings. This has been collated and will be sent to David Dixon for uploading to the website. VW

9.3 Review of Financial Statement

All Councillors had received a copy of the statement prior to the meeting and it was agreed that everything was in order as expected.

9.4 1st Quarter Budget Review

Councillors had all received a copy of the budget to date. There were no questions and everyone was happy that the accounts were as expected so duly signed by the Chair.

9.5 Payments

The following cheques were agreed by all Councillors and duly signed by the Chair and Cllr Crowcombe:

Clerks salary June (Inc HMRC payment)	£121.78
Expenses	£ 31.00
Glasdon Uk Limited – Litter bin	£193.05
Grant Thornton UK LLP – External audit fee	£120.00

10 **Sports field**

10.1 Agree purchase of Cricket field fence

Adjourn to next meeting Ag

Cllr Crowcombe bought along a Keep Britain Tidy dog poo notice which reads: "There's no such thing as the dog poo fairy". The Clerk to enquire as to how much they cost to purchase. VW

10.2 Agree purchase of sign for sport field entrance

A draft sign was shown to all Councillors. It was agreed that the sign should read Cranmore Sports Field and should include the clerks email address. The sign should have black writing with white background. It was agreed that the sign should be purchased from Sign Efex at a price of £85.20 plus VAT. The design to be agreed over email prior to placing with Sign Efex. VW GB

10.3 Discuss tenancy agreement

Cllr Van Dyk has met up with and Rod Baker and said that he had been impressed with the Cricket Club and the strength of the teams which are doing very well. The club has much enthusiasm for the teams and the grounds. He explained that it would be great to work towards providing a new pavilion and at the earliest opportunity a place for safe storage. This would be positive for the cricket club and for the village and they should make it a joint effort. Cllr Van Dyk confirmed that he is happy to be the link between the Parish Council and the Cricket club. He asked that everyone should think about what the cricket club and village can get from it and how it can be achieved. Cllr Mitchell and Cllr Bolton passed funding information to Cllr Van Dyk to consider. The Cricket Club have been thinking about possibly holding a car boot sale and a mouse race to raise funds for the project as a contribution from the Cricket Club. Cllr Van Dyk will review the tenancy agreement in the near future. DVD

Rod complained that dog fouling on the cricket field continues to be a problem. A reminder to all dog walkers will be placed in the next edition of the Grapevine. KM

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- 11 Village plan**
Councillors reviewed the section Safety/Security. Amendments will be made and circulated to all Councillors. VW
Cllr Crowcombe suggested that it might be a good idea for the Speed watch team to combine forces with Doultling. Cllr Bolton to liaise with Doultling Speed watch. GB
- 12 Emergency plans**
Adjourn to next month. Clerk to forward a copy of Holcombe Parish Councils. VW
Emergency plan to Cllr Mitchell.
- 13 Highway Issues** (Including update on the transfer of SIDS, Speeding & outstanding requests, etc...)
Cllr Crowcombe confirmed that a meeting had been held with Dave Grabham regarding the SIDS. Locations are agreed for Piers Rd, Waterlip and one agreed for Tansey which is awaiting a post. Both Doultling and Cranmore need 4 sites. Cranmore needs a new site and it has been suggested that there should be a location in Dean, maybe on the Cranmore to Dean road towards the "Banana" near the arrows. Training has been arranged for the 4th August 2015 at a cost of £273.75 (For Cranmore & Doultling which includes registration fee) but this could include a 3rd person for that cost. Cllr Crowcombe has reserved 2 places provisionally. The Clerk to contact the Clerk for Cannington Parish Council to confirm training and request an invoice for payment. The Clerk will need to insure the SID once the scheme starts. It has been suggested that the coordinator will email the schedule to the Highways team so that they can continue to download the statistics as the software doesn't currently allow for the Parish Council to download at present. It was suggested that we should ask Alan Price if he would like to complete the training (to be the 3rd – currently have David Crowcombe & David Van Dyk) VW
VW
AC
Vote taken 4 For 0 Against 0 Abstained
- 14 Councilors Reports** (Community group, Footpaths; Speed Watch; SALC; Quarry)
Footpaths – The Clerk said she had emailed all Councillors regarding the new Adopt a Path scheme being promoted by Somerset County Council. They are looking for volunteers to maintain a specific footpath with gloves and secateurs being provided if required. Councillors are being asked to promote the scheme by word of mouth, the website and a notice in the Grapevine. ALL
VW/KM
Community Group – Help is needed for the Summer Fair on the 25th July 2015 from 2 until 5pm. Further sellers are still being sought, £10 for a table in the hall, £2.50 for a suitcase outside on the floor and £5 for a car boot. ALL
Speed watch – As mentioned in minute ref 11
Jill's Close – Looking for grants to build a new fort. The Woodland trust are offering new trees free of charge – a notice will be placed in the Grapevine. It has been reported that a fence has been removed to the rear of a house at Lower Crane Cottages – Karen Mitchell to investigate and report back. KM
KM
- 15 Meetings Attended / To be Attended**
There were none
- 16 Correspondence**
Pension regulator – Act Now! New automatic enrolment legal duties – Clerk to reply VW
Thank you card from Gloria Cawood
Being a Good Councillor training 26/08/15
Avon & Somerset Newsletter – No action required
Clerks & Councils Direct – No action required
- 17 Date & Time of Next Meeting**
Full Council meeting 10th August and 14th September 2015
The meeting closed 9.30pm 0