

# CRANMORE PARISH COUNCIL

Parish Clerk – Vickie Watts

cranmoreparishclerk@hotmail.co.uk | 07971 516916 | Gallant Hill Farm, Foxcote, Radstock, BA3 5YB

## MINUTES OF MEETING HELD IN THE MEMORIAL HALL, CRANMORE, ON 10<sup>th</sup> August 2015 AT 7.30PM

**Present** Cllr Grant Bolton, Cllr Ann Crowcombe, Cllr Jacqui Gallo and Cllr Karen Mitchell

**Attendance** County Councillor Philip Ham, PCSO Nicola Hounsley and a colleague.  
(All for part of the meeting)  
Vickie Watts (Clerk) took the minutes.  
8 members of the public attended.

### 1 Declaration of interests and dispensations

There were none.

### 2 Apologies for Absence

Cllr Van Dyk sent apologies which were accepted by the Chair.

*Chair agreed to take agenda item 6 – PCSO report*

### 3 Reports

#### 3.1 PCSO report

20/07/15 – Report of 2 males looking into windows of kingfisher cottages  
22/07/15 – accident at Piers  
31/07/15 – Fire of vehicle at Withywood  
02/08/15 – Fire of Caravan at Withywood

*PCSO Nicola Hounsley and colleague left the meeting at 7.50pm*

#### 3.2 District Councillor report

District Cllr Van Dyk did not attend the meeting but emailed the following report:

Mendip County Council has been very quiet due to the holiday season.

On the subject of the bus services. No final decision has been made but Somerset County Council has said that an imminent solution via another company is going to happen and Cllr Can Dyk will email any information that is forthcoming.

The SIDS safety course has been completed and from it we need to really focus on risk assessments. A template has been provided which Cllr Van Dyk will provide.

Cllr Van Dyk asked for Councillors to consider whether the Parish Council should apply for the Legacy Grant towards the cost of the Cricket pavilion. It would make the building a communal asset for the village, tennis club and cricket club. It would also be an opportunity to balance control of the site. Agenda item for next month. Ag

Cllr Van Dyk confirmed he is having trouble finding a tenancy agreement for the Sports field. He has emailed links to a couple of websites for the Councillors to consider. They cost £35 and you can't look at them until you have paid. It was agreed that this would be adjourned until the next meeting when Cllr Van Dyk will be present. Ag

#### 3.3 County Councillor Report

County Cllr Philip Ham is hoping to attend but may be later in the evening.

### 4 Agreement of Minutes of Meeting held on 13<sup>th</sup> July 2015 & matters arising

All Councillors agreed that the minutes were an accurate record of the meeting so were signed by the Chair.

*Vote 4 For, 0 Against & 0 Abstain*

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All actions had been completed and will be discussed later in the meeting under the relevant agenda heading apart from:

- A letter was sent to the owner of the fence which borders Jill's Close and has been removed. Cllr Mitchell will visit the site to see if the fence has been reinstated and if not the Chair to liaise with the Clerk to collect orange temporary fence for installation. KM  
VW  
GB

## 5 Meeting Open to the Public (no more than 10 minutes in total)

Council were asked to request that the grass be cut along the highways paying particular attention around the visibility splays onto the A361 as they are now becoming dangerous. The Clerk to ask for 2<sup>nd</sup> cut to completed as a matter of urgency. VW

It was explained that there are dropped kerbs on both sides of the A361 but no drop from the pavement to allow wheelchair users to get onto Piers Road which makes it difficult to get to the village center. Clerk to liaise with highways to see if this can be addressed. VW

## 5 Co-option of Councillor

A brief meeting was held prior to the Council meeting to meet with Alan Price who has volunteered to join the Parish Council. All Councillors voted unanimously in favour of co-opting Alan onto the Council. He was invited to sit with the Councillors and to join in with the conversation this evening but that he would not be able to take part in any votes. The paperwork has been completed and signed by Alan and the Clerk. The Clerk will send the register of interests to Mendip District Council. VW

## 6 Planning

### 6.1 2015/1540/LBC - Construction of indoor swimming pool within existing building, Southill House West Cranmore Shepton Mallet Somerset BA4 4QS

All Councillors had considered the plans for the abovementioned application and after discussion it was proposed by Cllr Crowcombe that the application should be approved subject to the consent of the listed building team which was seconded by Cllr Gallo. A vote was taken which was unanimously in favour of the proposal.

*Vote 4 For, 0 Against & 0 Abstain*

### 6.2 Discussion and decision re the opportunity for Parish Council to invest in the proposed single wind turbine at land to the south west of Green Farm

No further information has been received so no action required.

*County Cllr Ham arrived at 8.10pm*

## 7 Country Council Report

County Cllr Ham reported that:

A new timetable has been provided for the new bus service 162 which replaces the 161. This service is being provided by Frome minibuses who are keen to provide a better service than before. There will be 4 buses running each day but with no Saturday services at present, but it is hoped that this will happen in the future.

Devolution – Somerset County Council have been in conversation with Devon County Council which is looking like a promising partnership. Working together provides strength in numbers and it is hoped that will be beneficial in securing future government funding.

County Cllr Ham has been told that the new signs around the Bulls Cross and Wagon & Horses area will be put up soon.

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There will be a meeting next week to discuss the Rivers Board funding for the next 30 years, which looks like it may come from a separate precept where every household will pay. Residents on the Somerset Levels are already paying to the Levy board.

Mendip District Council are also talking about devolution with Somerset County Council with further meetings to come over the next few weeks. If it is going to happen it is likely to go to the October Full Council meeting.

The Legacy fund is now open with the closing date of 16<sup>th</sup> October 2015. This is available for projects between £5K and £30K. Applications and criteria are available on Mendip District Council website.

County Cllr Ham reported that at the Cabinet meeting tonight funding has been agreed for two additional Enforcement officers, which will have a positive impact on this department.

## 8 Planning updates

- 8.1 2014/2542/PAA n- Application for prior approval to change the use of an agricultural building to a dwelling house.  
Appeal received against the Refuse prior approval of permitted development at Home Farm, Southill House to Brottens Road, West Cranmore.  
Letters must be submitted in triplicate to the Inspectorate by the 9<sup>th</sup> September 2015.
- 8.2 2013/1244 – Erection of 4 wind turbines at land adjacent to Torr Works.  
Public enquiry at Council Chambers Mendip District Council, Shepton Mallet on 2<sup>nd</sup> September 2015 @ 10.00am
- 8.3 14/00060/REF – Erection of 4 wind turbines at land adjacent to Torr Works.  
Public enquiry at Council Chambers Mendip District Council, Shepton Mallet on 2<sup>nd</sup> September 2015 @ 10.00am
- 8.4 2015/1116/APP – Application for approval of details reserved by conditions 3 and 4 on planning application 2015/138/PAA.  
Wellington Farm, Turnpike Lane to Home Farm, Cranmore  
Approval
- 8.5 Enforcement app 2015/0074 – Piers Cottage, Piers Rd, Cranmore  
Concerned at impact of lighting on road users and residents.  
Following investigations no evidence was found to suggest that a breach of planning control has occurred. No further action by the enforcement team is required.

## 9 Finance

- 9.1 Agree Bank Reconciliation  
The bank reconciliation was completed by the Clerk and will be checked by Councillor Crowcombe at the end of the meeting.
- 9.2 Review of Financial Statement  
All Councillors had received a copy of the statement prior to the meeting and it was agreed that everything was in order as expected.
- 9.3 Decision of whether to purchase dog fouling posters from Keep Britain Tidy  
The Chair explained that the posters cost:  
10 x A4 posters @ £5.00  
5 x A3 posters @ £5.00  
These are made from a light card so would need to be laminated before being placed around the parish. It was proposed by Cllr Bolton that the Council should purchase 10 x A4 at a cost of £5.00 which was seconded by Cllr Mitchell. Clerk to purchase the posters and claim the cost back as expenses.

VW

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## 9.4 Payments:

The following cheques were agreed by all Councillors and duly signed by the Chair and Cllr Crowcombe:

No invoice was received from TQ Excel as yet.

*Vote 4 For, 0 Against & 0 Abstain*

Clerks salary July (Inc HMRC payment) £148.04

Expenses £ 17.28

## 10 **Sports field**

### 10.1 Agree purchase of Cricket field fence

Adjourn until next month when Cllr Van Dyk will be present.

AG

### 10.2 Agree purchase of sign for sport field entrance

The Chair had supplied 2 samples of a signs for the sports field. It was agreed that it should be 600 x 900 and landscape. It was agreed that a different font should be used but version 2 was the preferred layout. It was suggested that Sign Efix should provide a sample for Councillors to agree prior to printing. Black on silver was suggested as a colour.

VW

### 10.3 Discuss tenancy agreement

Adjourn until next month when Cllr Van Dyk will be present.

AG

## 11 **Village plan**

Sections on Air Ambulance, Doctors Surgeries and Hospitals were reviewed and amended where required. Clerk to email the amended copy of the Village plan to all Councillors including Cllr Price.

VW

## 12 **Emergency plans**

Cllr Mitchell reported that she has started to look into compiling an emergency plan. Somerset County Council have a cd which provides a proforma which she has requested. Cllr Mitchell has started to collate the emergency team listing, people that are willing to help and the roles that each volunteer might hold, along with resources that are available. Each Councillor and Community group committee member have been asked to complete the "Information gathering within the Community" form as a first step.

ALL

## 13 **Highway Issues** (Including update on the transfer of SIDS, Speeding & outstanding requests, etc...)

SID training – Cllr Crowcombe confirmed that the Alan Price, David Van Dyke and David Crowcombe have completed the SID training and passed. The next step would be to meet with Dave Grabham to agree extra location, namely on Banana towards Cranmore. The risk assessments have been completed for each site as part of the allocation process and Cllr Crowcombe will request a copy from Mr Grabham.

AC

Speed watch - Cllr Bolton is to liaise with Doultling speed watch about strengthening Cranmore speed watch.

As mentioned earlier in the public forum the Clerk will report the problems that a wheelchair user is experiencing negotiating the junction at the A361 / Tansey / Pier Road.

A letter had been received from the Mendip District Council Street naming team regarding Slait Hill, Cranmore & Downhead – No Councillors had other info to add. Clerk to reply.

VW

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## 14 Report and discussion on this year's Cranmore Village Day

The Chair confirmed that approx. £700 had been made which was before the donation had been made from the pub. There was a lack of volunteers on the day. Some comments have been fed back which included returning to holding the event at Jill's Close and making it a bigger but that would require more volunteers. It was suggested that the date should revert back to the Sunday of the bank holiday at end of August. The Chair said that it had be a successful day and thanked everyone who helped with the arrangements and to those who attended.

## 15 Councilors Reports (Community group, Footpaths; Speed Watch; SALC; Quarry)

Community Group – The Chair confirmed that the Community Harvest Celebration will take place on Saturday 12<sup>th</sup> September 2015 from 12 until 2.30pm in marquees at Jill's Close. People are welcome to bring food or buy on the day. This will also be an opportunity to meet new Rector. Everyone is welcome.

## 16 Meetings Attended / To be Attended

- Somerset Association Local Council AGM to take place on 26/09/15 at Somerton – further details to follow.
- Rural Forum 23/09/15 – Mendip District Council Chambers.
- Cllr Crowcombe attended the recent Bus Meeting at Shepton Mallet – has been discussed earlier in the meeting.
- Part 2 Local Plan 16/09/15 at Well 10-8pm 12 – 8pm at Shepton and 19/09/15 @ Coleford. Advisable to attend.

## 17 Correspondence

Mendip Community Transport Minibus Fund – County Cllr Ham explained he has been involved with this process. Will need help from locals with suggestions so people are encouraged to get in touch and put forward suggestions. It was agreed that this would be promoted on Grapevine and Facebook to seek ideas as well as liaise with the Friendship circle, (Brenda Brock) as she will have a good idea of individuals that could benefit.

Somerset County Council - Somerset Choices is here! – Information was passed to Cllr Mitchell to liaise with the Grapevine coordinator who will have a list that can be used to ensure that the leaflets are delivered to those who need it.

Mendip District Council, Preparing for the Local Plan Part II – Attend the meetings

Mendip District Council, Empty Homes Cross Working Group – Attend the meetings

## 18 Date & Time of Next Meeting

Full Council meeting 14<sup>th</sup> September and 12<sup>th</sup> October 2015

The meeting closed 9.35pm

**The minutes were agreed as a true representation of the meeting and were duly signed by the Chair.**

Signed \_\_\_\_\_

Dated \_\_\_\_\_