

CRANMORE PARISH COUNCIL

Parish Clerk – Vickie Watts

cranmoreparishclerk@hotmail.co.uk | 07971 516916 | Gallant Hill Farm, Foxcote, Radstock, BA3 5YB

MINUTES OF MEETING HELD IN THE MEMORIAL HALL, CRANMORE,
ON 11th August 2014 AT 7.30PM

Present Cllr Grant Bolton (GB, Chair), Cllr Ann Crowcombe (AC), Cllr Jacqui Gallo (JG), Cllr Christine Smith (CS) Cllr Mark Snelson (MS), and Cllr Karen Mitchell (KM)

Also present District Cllr Gloria Cawood.

In Attendance Vickie Watts (VW; Clerk) and 5 members of the public.

1 **Apologies for Absence**

There were none.

2 **Declarations of Interest & Dispensations**

There were none.

3 **Agreement of Minutes of Meetings held on 14th and 28th July 2014 & matters arising**

The minutes had been distributed to all Councillors and both sets were agreed as accurate records of the meetings which were then duly signed by the Chair.

All of the actions mentioned in the minutes dated the 14th July were completed and will be covered within this meeting apart from:

PF Concerns were raised regarding the stable block recently erected at The Lodge, East Cranmore Lane. The conditions granted by the planning department and the minutes of the Cranmore Parish Council meeting which considered the application were examined and it was agreed that at present there were no breaches of conditions. The trees intended to shelter the building from the road are yet to be planted and the rendered block work was the same as the other farm outbuildings in the locality. It was agreed that monitoring of the project would continue.

PF GB to report the pot hole in Dean GB

5 Cricket Field Deeds – A copy of the Statutory Declaration by W J Trotman dated 16th February 1965 was produced by the Clerk. A scanned copy will be circulated to all Councillors. September Agenda item. VW Agenda

5 Low branches at the Cricket Field – GB to email photographs to the Clerk so that they can be sent the Bo Walsh to establish if a TPO application needs to be submitted. GB VW

All of the actions mentioned in the minutes dated the 28th July were completed and will be covered within this meeting.

4 **Meeting Opened to the Public**

No points were raised.

5 **PCSO report, County & District Reports**

5.1 PCSO report

No report was received.

CRANMORE PARISH COUNCIL

Parish Clerk – Vickie Watts

cranmoreparishclerk@hotmail.co.uk | 07971 516916 | Gallant Hill Farm, Foxcote, Radstock, BA3 5YB

5.2 County Councillors report

No report had been received from County Cllr Philip Ham.

5.3 District Councillors report

Planning – District Cllr Cawood reported that it has become increasingly difficult to receive information/feedback from the Planning department which is worrying and making it very difficult for Councillors to do their job properly.

Quarry Way – An email had been sent to Carlton Langford asking for an explanation into how the decision on application 2013/2208 – Erection of B1 Unit at Quarry Way Business Park, Waterlip had been decided. He emailed a response on the 4th August and included the statement:

"Cllr Cawood quite rightly asked for the application to go before the Planning Board but the Chair and Vice Chair of the Board agreed with the Case Officer's recommendation on the understanding that the issues raised by the Ward Cllr had been satisfactorily addressed by the applicant and through the imposition of planning condition on the draft decision notice".

When Councillor Cawood was asked if this was the case she replied – No, they had not. It was agreed that this would be included as an agenda item at the September meeting.

Agenda

Tansey Planning application – After discussion with Councillor Cawood it was agreed that the Clerk should write to the planning department and ask what the situation is with this application. Our Parish Council approved the application and Councillor Cawood has requested that it should be referred to the planning board. Is this going to happen and when will a decision be made?

VW

6 Planning

6.1 Ref: 2014/1403/CLP – Construction of carriage workshop extension and demolition and rebuilding of passenger platform toilet block. East Somerset Railway, Cranmore.

All Councillors had considered the plans for the above mentioned application. After discussion it was proposed by Cllr Crowcombe that the application be approved on the basis that it encourages employment, helps to promote the tourist attraction and improves the facilities for disabled visitors. This was seconded by Cllr Bolton. A vote was taken which was unanimously in favour of approving the application.

6 For, 0 Against and 0 Abstained.

6.2 Planning updates

6.2.1 ENF/2014/0214 – Land South of Quarry Way Business Park, Waterlip, BA4 4RN

The Clerk confirmed that a letter had been received from David Woodbridge in response to the letter sent by the Parish Council complaining about the siting of Portacabins, the banking up of earth and portable lighting being used to enable them to work until 3am. The letter confirms this will be investigated.

6.2.2 2013/2208 – Erection of B1 unit at Quarry Way Business Park, Waterlip, BA4 4RN

A response has been received from Carlton Langford in relation to the letter written by the Parish Council dated 1st July 2014 highlighting concerns over the decision making process with respect to the above mentioned application. The response explained the process which was undertaken.

CRANMORE PARISH COUNCIL

Parish Clerk – Vickie Watts

cranmoreparishclerk@hotmail.co.uk | 07971 516916 | Gallant Hill Farm, Foxcote, Radstock, BA3 5YB

- 6.2.3 2012/2086 – Erection of single storey stable block at The Lodge, East Cranmore
The Clerk produced a copy of the minutes from the meeting held on the 9th October 2012 when the above application was considered by the Council. It states:
"Planning Application 2012/2086; The Lodge, East Cranmore; Erection of single storey stable unit – After review of the drawings and the application documents, MS proposed to recommend approval (ME seconded, all agreed), no objections and the poor horses are cold and need warming. Structure well shielded with trees. "

7 **Adoption of Media Policy**

Cllr Mitchell had amended the draft media policy (which had been provided by SALC) appropriately for Cranmore Parish Council, which had been circulated to all Councillors for consideration. She confirmed that the Facebook page would be a closed group and that currently she would act as the administrator although another Councillor could easily take on this role. It was decided that a couple of small amendments should be made and that it should be signed off at the September meeting.

KM
Agenda

8 **Update of Flooding at Crane Cottages**

The Clerk confirmed that Jo Oborn of FWAG met with the land owner and has produced a report with the recommendations which has been sent to the landowner. The Clerk confirmed that she has also sent a copy to the residents of Crane Cottages.

9 **Clerks Annual Review**

Adjourn until next month

Agenda

10 **Finance**

10.1 Financial Statement

The Chair ran through the current statement which was agreed by all Councillors as correct. The Chair duly signed a copy for the records. The Clerk confirmed that Cllr Smith had undertaken reconciliation for the bank accounts and cash books prior to this evenings meeting which had balanced.

10.2 Conclusion of Annual Audit return for year ended 31st March 2013

The Clerk has received confirmation from Grant Thornton to say that the Audit has been concluded with no issues. The appropriate notice has been displayed on the Parish notice board. There was no fee to pay.

10.3 Payments

The following cheques were agreed by all Councillors and duly signed:

Clerks salary (includes payment made to HMRC £10.40)	£172.38
Clerk expenses	£ 18.97

A vote was taken which was unanimously in favour of making the payments;
6 For, 0 Against & 0 Abstained.

11 **Highway Issues:**

- 11.1 Speed Indicator Device - The Clerk confirmed that the results for Waterlip during July and August had been emailed to all Councilors. All agreed that the survey made for pretty grim reading. It was agreed that the Clerk would email Cllr Ham and the Highways department to ask how many surveys need to be completed before a resolution can be sought.

VW

Cllr Bolton and Cllr Snelson will install the litter bin in the layby on Piers Road.

GB/MS

CRANMORE PARISH COUNCIL

Parish Clerk – Vickie Watts

cranmoreparishclerk@hotmail.co.uk | 07971 516916 | Gallant Hill Farm, Foxcote, Radstock, BA3 5YB

11.2 Community Group – The HOP will take place on the 23rd of August at 7.30pm – tickets are on sale for £8 which will include food.
Feedback for the Summer fair was that it was a success. The exact amount of money raised has not yet been confirmed.

11.3 Speedwatch – Will be active again very soon.

12 **Councillors' Reports**

There were no reports.

13 **Meetings attended/To be attended**

Presentation and workshop on the proposed Shepton Mallet Health Campus – 9am on 09/10/14 at the Council Chamber, Mendip District Council. Cllr Smith said that she would try to attend.

CS

14 **Correspondence**

SLCC membership is due on 1st September – Clerk proposed that the membership be split between the 3 Parishes that she now works for making it a total of £49.00 per Council. Cllr Snelson proposed that this should be accepted and Cllr Bolton seconded the proposal.

6 For, 0 Against and 0 Abstained.

15 **Date & Time of next meeting**

8th September 2014 at 7.30pm

Cllr Mitchell gave her apologies for the September meeting.

It is agreed that this is a true and accurate record of the meeting

Signed _____ Dated: _____