

# CRANMORE PARISH COUNCIL

Parish Clerk – Vickie Watts  
cranmoreparishclerk@hotmail.co.uk | 07971 516916 | Gallant Hill Farm, Foxcote, Radstock, BA3 5YB

MINUTES OF MEETING HELD IN THE MEMORIAL HALL, CRANMORE,  
ON 10<sup>th</sup> November 2014 AT 7.30PM

**Present** Cllr Grant Bolton (GB, Chair), Cllr Jacqui Gallo (JG) and Cllr Karen Mitchell (KM)

**Also present**  
**In Attendance** Vickie Watts (VW; Clerk) and 2 members of the public.

## 1 Apologies for Absence

Cllr Snelson, Cllr Crowcombe, Cllr Smith, PCSO Nicola Housley and District Cllr Cawood all sent apologies which were duly accepted by the Chair.

## 2 Declarations of Interest & Dispensations

All Councillors present signed the dispensation to allow discussion for setting the precept. There were no declarations of interests.

## 3 PCSO, District Councillor and County Councillor Report

3.1 **PCSO** – Beat manager Lucy Bagnowiec attended the meeting and introduced herself. She has been in the police force for 15 years, works the opposite shift to PCSO Nicola Housley and is able to help more with policing matter where possible arrests are needed or more enforcement of the law is required. Her email address is [lucy.bagnowiec@avonandsomerset.police.uk](mailto:lucy.bagnowiec@avonandsomerset.police.uk) PCSO Nicola Housley will continue to patrol our area and provide regular reports.

Nicola did not attend but emailed a report that on the 6<sup>th</sup> October there was a tree down on Slait Hill.

3.2 **District Councillor Report** – Cllr Cawood did not attend but she provided the following report. She stated that Appeals seem to have been a huge element of local work recently, no doubt fuelled by the confusions caused by status of the Mendip Local Plan over the past long months. Mendip seems to be winning Appeals given the latest agreed status of the MLP, but there are no certainties as every application has to be taken on its merits.

- **Bath and West Turbine – Appeal dismissed** The Inspector upheld the decision of Mendip’s Planning Committee last May to refuse the application.
- **Torr Works to Appeal against Wind Farm decision** – We were told at the Quarry Liaison meeting that an Appeal had been lodged against the decision of Mendip Planning to refuse this application.
- **Turbine at Rockhouse Farm, Chantry** - So far there has been no decision but the case put by the Planners relates again to impact on the landscape and heritage assets, the latter particularly St Giles Church,
- **Green Pitts Lane, Nunney** - Application for up to 100 houses to go to Public Inquiry. So far there are no further details of when and where this will be held.
- **Willow Cottage, Whatley, Appeal** – Cllr Cawood has heard that the applicants intend to appeal against the (unanimous) Planning Board decision to Refuse the building of 3 dwellings to the rear of the property.
- **Bath and West Local Development Order** - Cllr Cawood confirmed that there was an intention to consult on this for 28 days a view to taking it to the Planning Board on December 17<sup>th</sup>.
- **Free Parking for Small Business Day in Mendip Car Parks** – Great Ostry (Shepton Mallet) and the Cattle Market (Frome) will have free parking on Saturday December 6<sup>th</sup>, along with Cranhill Road (Street), St John’s (Glastonbury) and Union Street (Wells.). It will also be free all day between

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20<sup>th</sup> and 24<sup>th</sup>. December and also for one day only in January on 1<sup>st</sup>. January.

- **Torr Works and Wainwrights' Quarry Liaison Meetings** – both held on October 22<sup>nd</sup>. Questions were asked with regards to the lack of action on the wall etc. at Waterlip. Both quarries seem to be taking on new employees with the up-turn in house building, the possibility of supplying stone to the Hinkley Point Nuclear Power site etc.
- **Shepton Mallet Health and Well-being Campus** – Cllr Cawood attended a presentation on proposals for health services the Shepton Hospital site. Generally we want joined up health, social care and well-being services delivered as locally as possible at a time when the funding pressures and expectations are high.
- **Dates for your diaries:**
- **Mendip Rural Forum** – Monday 10<sup>th</sup>. November 6.30pm in the Council Chamber
- **Question Time Session for prospective District Councillors** - Between 7pm and 9pm on Wednesday 26<sup>th</sup>. November in the Council Chamber.

## 3.3 County Councillor Report

County Cllr Ham did not attend and no report had been received.

## 4 Agreement of Minutes of Meetings held on 13<sup>th</sup> October 2014 & matters arising

The minutes had been distributed to all Councillors. The Clerk removed Cllr Snelson name from the list of attendees and included it within the people who had sent apologies. The minutes were then agreed as an accurate record of the meeting, which were then duly signed by the Chair. Clerk to forward a copy for uploading to the website.

VW

All matters were completed or will be covered under the agenda items listed apart from:

- The Clerk confirmed that she had made enquiries with the Shepton Mallet branch of Lloyds who confirmed that in 1997 a sealed envelope was released and not returned. They searched under Jill's Close, the Cricket field and Cranmore parish Council. They no longer offer this service.
- The Clerk in conjunction with the Chair has had the deeds photocopied and scanned at a cost of £34 which the Clerk will claim on expenses. This was agreed by all Councillors.
- The Clerk confirmed that after telephoning various local solicitors it appears that if the Solicitors have undertaken work for the Parish Council in the past then they will hold the original deeds free of charge. It was agreed that the Clerk will investigate to establish the most recent solicitor used and have the documents securely held with them.
- The Clerk to continue to chase Mr Woodridge re Quarry Way
- Cllr Crowcombe to draft a letter to MDC planning dept. asking why Doulting had not been consulted on the last 3 Quarry Way applications.
- Clerk to chase up Aster homes regarding the rotten fence adjacent to the 4-13 Crane Cottages on East Cranmore Lane.
- Clerk to establish from the Land Registry what the procedure would be for the Parish Council to register the Sports field.

Ag

VW

VW

AC

VW

VW

## 5 Meeting Open to the Public

There will be a Barn dance held on 22/11/14 @ Henton Village Hall on the Wedmore Road. Starts 7pm. £10 per ticket for adult and £2 for children - available from Pam Hoddinott or David Crowcombe.

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It was asked if 2 "Duck crossing" signs could be secured for either side of the pond. Clerk to make enquires.

VW

The 100 club will be meeting up at Strode Arms, 7pm this Friday night.

## 6 Sports field

The Chair will contact Dean Pitman to follow up the application put forward for funding for the sports field.

GB

The Clerk had contacted the Land registry office when it was confirmed that the Playing field was not registered. Clerk to enquire what would be involved for the Parish Council to register.

VW

Fence will be installed before the start of the next season by the Chair, prior to the spring bulbs flowering.

GB

The Chair to draft a sign to be erected at the entrances to the Cricket field requesting that all dogs are to be kept on the lead.

GB

Council was asked if the container could be installed to house the mowing equipment etc. The Chair confirmed that yes the container could be installed but only in the location as per the agreement discussed a few months ago.

The Clerk confirmed that the trees which need attention are protected and therefore planning permission will need to be sought. The Clerk to proceed with an application in conjunction with the Chair.

VW/GB

## 7 Planning

### 7.1 2014/1985/FUL – Land North of A361 Dean, Nr Shepton Mallet

Construction of one stable block comprising of 4 loose boxes and tack/storage area. All Councillors had previously had the opportunity to consider the above mentioned plans prior to the meeting. An email had been received from Cllr Cawood which was read out by the Chair. After discussion it was proposed by Cllr Gallo that the application be approved on the basis that it supports the current use of the land. Consideration has been given to landscaping and impact of the building on the view. However it was noted that the application mentions that there are no lighting requirements but concerns have been raised by local residents re the visual impact especially of any outdoor lighting. A condition should state that only low level lighting should be allowed at the site. This was seconded by KM and a vote was taken which was unanimously in favour of the proposal. Clerk to notify the Mendip Planning office

VW

*Vote: 3 for 0 against and 0 abstaining.*

### 7.2 Planning updates

7.2.1 Appeal ref: 14/00060/REF Erection of four wind turbines with maximum tip height of 80m. On land adjacent to Torr Works.

The Secretary of State has decided that the appeal should be examined at a Public Inquiry. Representatives need to be received by the 16<sup>th</sup> December. It was agreed that no action was required.

7.2.2 2014/1543/APP – A D M P Group Ltd. Approval of details reserved by conditions 3 (materials) 4 (access) 6 (protective fencing) and 8 (lighting) on planning permission 2013/2208/FUL.  
Application approved

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## 8 Finance

### 8.1 Financial Statement

The Chair ran through the current financial statement which was agreed by all Councillors as correct. The Chair duly signed a copy for the records.

### 8.2 Setting of Precept

The Clerk had prepared a discussion document assessing the current financial year against the current budget to help Councillors to decide on the precept for 2015/16. After discussion and some amendments it was agreed that the Clerk would amend the document and email to all Councillors for further discussion at the next meeting.

VW

### 8.3 Payments

The following cheque was agreed by all Councillors and duly signed by the Chair. It was agreed that the Clerk will meet up with Cllr Crowcombe at a convenient time outside of the meeting for the second signature. A vote was taken which was unanimously in favour of this proposal

*Vote: 3 for 0 against and 0 abstaining.*

Clerks salary October (inc HMRC payment of £17.00)	£205.89
Clerk expenses (September and October)	£ 51.81

## 9 Review and adoption of the Financial regulations

As discussed last month this needs to be reviewed and adopted prior to the end of the year. The Clerk has provided a provisional draft for the Council to consider. After discussion it was agreed that this would be carried over to next month.

Ag

The Clerk has made enquiries with SALC regarding internet banking who have provided guidance to ensure that the Council have the proper safe guards are in place before signing up. This will be an ongoing project for the Clerk.

VW

## 10 Update on Health and Well Being Grant.

The Chair confirmed that the application from PCC St Bartholomew's Church for the installation of a hearing loop within the church (£654.00 excl VAT as a charity) will be completed and ready to submit to County Cllr Philip Ham before the end of the month. The Clerk to ensure that signature is received from County Cllr Ham.

VW

## 11 Highway Issues:

Cllr Smith, although unable to attend this evening emailed as follows

A361 - drains cleared near crossroads BUT this has not solved problem of water all across highway in the dip when it rains persistently or v heavy. Highways need to inspect whole section A361 from Doulting to Dean when it rains!! Clerk to chase Highways department.

VW

2. Cooks Lane. - Mr. Ellis has cut his two thirds BUT hedge towards South has not been touched. That which has been cut is great improvement and vehicles more visible. If bottom end cut would be even better. Council agreed that in light of hedge cutting being undertaken around the village today that no action would be taken at this stage to allow more time for the contractors to complete the work. This will be re considered at the next meeting.

Ag

## 12 Councillors' Reports

12.1 **Community Group – The Chair reported that the Firework display was a great success which allowed donations to be made to both the Community group and ESR.**

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The Halloween party proved very popular and appeared to be appreciated by everyone who attended. Takings did not cover the costs but it was not run with the intention of making a profit.

A table top sale will take place on a date to be confirmed at the end of March.

12.2 Footpaths – no report received.

## **13 Meetings attended/To be attended**

The Chair confirmed that he had attended the SALC training for Chairmanship, which he found to be very informative – He made a donation to Cranmore PC of £25.

Quarry Liaison meeting – Cllr Crowcombe attended but no report has yet been received.

## **14 Correspondence**

Somerset Library Consultation – Cllr Mitchell has provisionally looked into this prior to the meeting and confirmed that during the last 12 months the van has been used by residents on 17 occasions. Records show that Cranmore residents do support this service and it is important that the Parish Council does what it can to ensure that the service continues and encourage more residents to use it. Cllr Mitchell to investigate and complete the survey.

KM

## **15 Date & Time of next meeting**

8<sup>th</sup> December 2014 at 7.30pm

The meeting finished at 9.30pm

It is agreed that this is a true and accurate record of the meeting

Signed \_\_\_\_\_ Dated: \_\_\_\_\_